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Step 1: Go to sevasindhu.karnataka.gov.in website and click on Departments & Services



Step 2: Click on Department of Collegiate Education and select Application for Issue of Transfer Certificate.

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Step 3 : Click on Apply online

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Step 4: Enter the username, password/OTP, captcha and click on Log In button

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Step 5: Enter the Student Details.

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Step 6: Enter the College Details, Subjects Studied in the Class and Exam passed with register number and year Details

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Step 11: Verify the details. If details are correct, select the checkbox ("I Agree"), enter captcha& Submit

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Step 12: A fully filled form will be generated for user verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach Annexures.**

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Step 13 : Click on Attach Annexures

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Step 14: Attach the annexures and click on Save Annexures

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Step 15 :Saved annexures will be displayed and click on eSign and Submit to proceed.

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	I Agree :	Yes
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	1) No due certificate issued by the college	No due certificate issued by the college
	2) Provisional Degree Certificate (PDC)	Provisional Degree Certificate
	3) TC Endorsement of Applicant	TC Endorsement
	4) Ration Card	Ration Card
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Step 16 : Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and Click on **OTP**

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Step 17: Enter Aadhaar Number and click on Send OTP



Step 18 : Enter OTP and click on Verify OTP

Step 19: After **Submit** is successful , Acknowledgement will be generated. Acknowledgement consists of applicant details, application details.

